



## NAFTZ Nominating Committee Service Application

### *Application for Year-Round Nominating Committee Service*

The NAFTZ Nominating Committee plays a critical role in supporting the long-term leadership and governance of the association. The committee is responsible for identifying, evaluating, and recommending qualified candidates for election to the NAFTZ Board of Directors and Officer positions. In carrying out these responsibilities, the committee plays an important role in supporting leadership development and helping ensure the long-term strength and sustainability of the Association.

The committee is composed of seven voting members, including the Immediate Past Chair (who serves as committee chair), two current members of the Board of Directors, and four non-board members representing key NAFTZ membership segments. The President serves as an ex officio, non-voting member.

Members of the Nominating Committee serve a minimum one-year term and participate in regular meetings throughout the year to review candidate applications, conduct evaluations, and develop a proposed slate of candidates for election by the membership.

Service on the Nominating Committee requires a commitment to confidentiality, fairness, and thoughtful evaluation of volunteer leaders in the best interests of the association.

## Qualifications for Service on the Nominating Committee

Individuals considered for appointment to the Nominating Committee must meet the following minimum qualifications:

### **1. Membership Status and Tenure**

- Be a member of NAFTZ in good standing; and
- Have a minimum of three (3) years of NAFTZ membership.

### **2. Demonstrated Engagement and Leadership**

- Have served for at least one (1) year in a leadership or materially engaged role on an NAFTZ committee, task force, or working group;  
**OR**
- Have previously served as a Director or Officer of NAFTZ.
  - Service as the Immediate Past Chair or as a current Director shall be deemed to satisfy this requirement by virtue of office.

- Current Directors or Officers completing their term or electing not to seek further nomination shall be deemed to satisfy this requirement.

### **3. Demonstrated FTZ Knowledge**

- Possess demonstrated knowledge of the Foreign-Trade Zones program appropriate to their professional role.
- Such knowledge may be evidenced through, but is not limited to:
  - operational responsibility for FTZ compliance or administration;
  - FTZ-related advocacy or regulatory engagement;
  - presenting or teaching FTZ-related topics;
  - publishing, mentoring, or advising on FTZ matters; or
  - hands-on FTZ operational oversight.

### **4. Engagement with the Association**

- Have demonstrated sustained in-person engagement with NAFTZ events, generally reflected by attendance at multiple in-person events during the prior three (3) years, recognizing reasonable employer, professional, or travel limitations.

### **5. Ethical and Governance Commitments**

- Agree to comply with NAFTZ's confidentiality, conflict of interest, ethics, and related governance policies, consistent with those required of Board candidates.

## **Expectations of Service**

In addition to meeting the eligibility requirements above, individuals appointed to the Nominating Committee are expected to:

- commit the time required for year-round service, including attending in-person events and meetings, candidate outreach, interviews, and preparation of the Board slate,
- exercise independent judgment and place the best interests of the Association above personal, professional, or segment-based considerations,
- engage in respectful, confidential, and constructive deliberation,
- and immediately recuse themselves and resign from the Nominating Committee if they seek nomination to the Board of Directors or Executive Committee.

## **NAFTZ NOMINATING COMMITTEE APPLICATION FORM**

### **Section A: Eligibility & Membership Status**

#### **1. Length of NAFTZ Membership (select one):**

- 3-5 years
- 6-10 years
- 11-15 years
- 15+ years

#### **2. I confirm that I am a NAFTZ member in good standing.**

- Yes

#### **3. NAFTZ Leadership Experience (check all that apply):**

- Committee Chair or Vice Chair (at least one year)
- Task Force / Working Group Leader (at least one year)
- NAFTZ Director (past service)
- NAFTZ Officer (past service)
- Other significant NAFTZ leadership role (describe below)

If other, briefly describe: \_\_\_\_\_

### **Section B: FTZ Expertise & Perspective**

#### **4. Briefly describe your current FTZ role and scope of responsibility:**

\_\_\_\_\_

#### **5. How does your experience equip you to evaluate Board-level candidates objectively and in the best interests of the association?**

\_\_\_\_\_

### Section C: Governance & Objectivity Commitments

6. I understand that service requires independent judgment and confidentiality.  Yes

7. I agree to recuse and step down if I seek Board nomination during my term.  Yes

8. I agree to comply with NAFTAZ governance policies.  Yes

### Section D: Service Expectations

9. I understand that Nominating Committee members are expected to participate in regularly scheduled meetings and related leadership development activities throughout the year.

Yes

### Certification

I certify that the information provided is accurate and that I am willing to serve in accordance with NAFTAZ governance expectations.

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Signature

Date