

The background of the slide is a photograph of a large container ship sailing on the ocean. The ship is filled with stacks of white and blue containers. In the distance, a white lighthouse is visible on a small island. The sky is blue with some clouds.

Effectively Using OFIS (Manufacturing Operator's Point of View)

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Agenda

- How is OFIS working?
- Industry experience
- Focus and suggestion for improvement



How is Online FTZ Information System (OFIS) working?

- Fairly easy to navigate
- Easy to make changes after submission
 - Notify Grantee first
 - Once submitted, can still edit until Grantee submits to FTZB:
The annual report for your zone has already been submitted in final to the FTZ Board. You may still edit information in your operator's reports, but you will need to resubmit your zone's report to the FTZ Board for the changes to be recognized.
- Automatic subtotals/totals (lines in gray)
- Calculation errors detected by system
 - Automatic error pops up showing lines in question
- Tutorial section
 - Training video and pdf documents available



OFIS Tutorials and Videos

http://ita-web.ita.doc.gov/FTZ/OFISLogin.nsf - Windows Internet Explorer

http://ita-web.ita.doc.gov/FTZ/OFISLogin.nsf

File Edit View Favorites Tools Help

★ Favorites ★ Suggested Sites Free Hotmail Upgrade Your Browser

http://ita-web.ita.doc.gov/FTZ/OFISLogin.nsf

DEPARTMENT OF COMMERCE
UNITED STATES OF AMERICA

INTERNATIONAL
TRADE
ADMINISTRATION

OFIS Home Page FTZ Home Page Contact Us Tutorial Log Out

TUTORIAL

PUBLIC INFORMATION

- ZONE & SITE INFORMATION
- SUMMARY SITE INFORMATION
- FEDERAL REGISTER NOTICES
- SEARCH

GRANTEES AND OPERATORS

LOG IN

Accessing Public Information -- pdf -- 2.4 Mb

How to Log In -- pdf -- 1.2 Mb

For Grantees: Updating Zone Information and Requesting Operator Accounts -- pdf -- 1.9 Mb

For Grantees: Creating and Submitting Your Annual Report -- pdf -- 2.8 Mb

For Operators: Creating and Submitting Your Annual Report to the Grantee -- pdf -- 1.6 Mb

TRAINING VIDEOS:

- Grantees - How to Log In to OFIS and Change Your Password (2:04 minutes)
- Grantees - How to Request an OFIS Account for an Operator (3:20 minutes)
- Grantees - How to Update Your Contact Information and Site Status Information (2:33 minutes)
- Grantees - How to Review and Finalize an Operator's Report in OFIS (4:08 minutes)
- Grantees - How to Finalize and Submit Your Annual Report to the FTZ Board (6:12 minutes)
- Grantees - How to Finalize and Submit Your Annual Report to the FTZ Board (No zone activity) (2:56 minutes)
- Operators - How to Log In to OFIS and Update Your Information (3:07 minutes)
- Warehouse/Distribution Operators - How to Create and Submit Your Annual Report to the Grantee (7:37 minutes)
- Oil Refinery Operators - How to Create and Submit Your Annual Report to the Grantee (9:31 minutes)
- Manufacturing operators - How to Create and Submit Your Annual Report to the Grantee (9:43 minutes)

If you have any questions, contact Liz Whiteman (202-482-0473, Elizabeth.Whiteman@trade.gov) or Marsha Foust (202-482-5832, Marsha.Foust@trade.gov).

Local intranet 100%

How is OFIS working? (cont'd)

- Public information
 - Easy to search zone and site information
 - Subzone site information incomplete
- Federal Register notices
 - Search feature available by company name, year, or zone number
 - Recently docketed cases include pdf files
- Administrative Actions
 - Not complete



Slides 6 – 10 are removed in this sample version. For more information, join the NAFTAZ today.



OFIS - Let's Go Live.....

Grantees

- Log onto OFIS – change your password
- Request an Operator/User Account
- Update your contact and site information
- Review and finalize an Operator's report in OFIS
- Review and finalize the Grantee's report and submit

Operators

- Log into OFIS – update information
- Create and submit your annual report to Grantee
- Oil Refinery Operations
- Manufacturing Operators
- Access to public information

